



# **Naval Inspector General Audit and Cost Management Division**

---

***Conscience of the Navy...Making a Difference***

**Audit Liaison / Follow-up  
(N4)**



# Audit and Cost Management Division

- Director: Captain Allan A. Adell, USN
- Deputy: Ms. Cluster Davies
- Naval Audit Service Project Manager:  
Ms. Clarice Roberts
- DODIG Project Manager: Ms. Diana Cooper
- GAO Project Manager: Ms. Juanita Gilbert
- Program Asst: Ms. Katrina Mintz

Commercial: 202-433-3061 DSN: 288-3061



# Overview

- Audit Liaison
- Audit Follow-up
- Semiannual Reporting
- Instructions / Regulations
- Summary



# Definition

---

## **AUDIT LIAISON**

Functional area involving communicating audit requirements through assistance, advice & products between DON management and audit agencies



# Process / Reporting

- **DON Management shall:**
  - Respond promptly to GAO / DODIG Draft and Final Reports by:
    - Providing the DON position
    - Correcting inaccurate findings, recommendations, or conclusions
    - Stating the corrective action(s) DON has taken in response to the GAO / DODIG Report
  - Answer DODIG Audit Follow-up Inquiries within established time frames



# Definition

---

## **AUDIT FOLLOW-UP**

Functional area that ensures DON management agreed-to corrective actions are taken within agreed-to time frames



# Personnel

---

- **UNSECNAV**

- Honorable Dionel M. Aviles

- **NAVINGEN**

- VADM Ronald Route

- **AUDGENAV**

- Mr. Richard Leach

- DON Management**

- Focal Points



# Process / Reporting

---

- **Utilization (Draft Audit)**
  - DON management and auditors work to ensure audits contain:
    - Factual data
    - The assignment of target completion dates





# Process / Reporting

## (CONTINUED)

- **AUDIT Dispute (Resolution / Decision)**
  - DON management and auditors must reach an agreement within 180 days of audit publication
  - NAVINSGEN-4 hosts resolution meetings 120 and 134 days after audit publication



# Process / Reporting

## (CONTINUED)

- **Application (Problem-Fixing)**
  - Take agreed upon corrective actions within established target completion dates
  - Supporting documentation required for all audit follow-up actions



# Process / Reporting

## (CONTINUED)

### ■ On-Site Verification

- Significant closed recommendations must be verified on-site within one year after closure
- 31 January and 31 July
  - On-site verification plan dates, plan updates, and verification results due to NAVINSGEN



# Semiannual Reporting

- **DON Semiannual Report of Audit, Inspection and Investigative Activities**
  - Collect and consolidate select data from  
NAVAUDSVC and NCIS (e.g., significant audit synopses/criminal investigations etc)
  - Due NAVINSGEN 26 Mar and 26 Sep
  - Forward DON report to UNSECNAV



# Semiannual Reporting

## (CONTINUED)

- **DON Semiannual Follow-up Status Report**
  - Provides status of actions taken on NAVAUDSVC audit recommendations
  - Collect and consolidate select data from NAVAUDSVC and Echelon II commands
  - Due to NAVINSGEN 8 Apr and 8 Oct
  - Forward DON report to UNSECNAV



# Instructions / Regulations

---

- **SECNAVINST 5740.25D**
  - Relations with the Office of the Assistant Inspector General for Auditing (AIG(A)), Department of Defense
  
- **SECNAVINST 5740.26B**
  - Relations with Legislative Branch Audit and Investigative Agencies



# Instructions / Regulations

## (CONTINUED)

- **PUBLIC LAW 100-504**
  - I.G. Act of 1978 and Amendments of 1988
- **SECNAVINST 5200.34D**
  - Management of Audit Decision and Follow-up
- **OPNAVINST 5200.24A**
  - Audit Decision and Follow-up



# Instructions / Regulations

## (CONTINUED)

- **MCO 7510.3D**
  - Command Attention, Response & Follow-up to Audit Reports
- **SECNAVINST 5740.30**
  - GAO and DODIG Audit Follow-up Requirements for the Department of the Navy
- **SECNAVINST 7700.7**
  - Information Requirements for the Semiannual Report to Congress





# Summary

---

- Audit Follow-up is a congressional mandate
- Work with auditors to ensure undecided issues are resolved within 180 days
- Take agreed-upon corrective actions within established time frames



# Summary

## (CONTINUED)

- Perform on-site verification of closed, significant recommendations
- Submit command's consolidated semiannual reports
- Respond promptly to GAO / DODIG and NAVAUDSVC draft and final reports and follow-up inquiries



# **Audit Liaison / Follow-up**

---

**Questions??**